

# **Faculty of Engineering**

# **CBE 3396: BIOCHEMICAL ENGINEERING LABORATORY COURSE**

# **Description**

This laboratory course applies and integrates concepts/theories presented in the following five courses: CBE/GPE 3322 (Heat Transfer Operations), CBE/GPE 3324 (Mass Transfer Operations), CBE 3323 (Staged Operations) and CBE 3330 (Bioreaction and Bioprocess Engineering)

## **Prerequisites**

## Corequisites

CBE 3322A/B, CBE 3323A/B, CBE 3324A/B, CBE 3330A/B.

#### **Antirequisites**

**CBE 3395Y** 

#### **Contact Hours**

1 lecture hour per week and 3 laboratory hours for 2 semesters (Fall and Winter), 0.5 course.

#### <u>Instructor</u>

Dr. L. Rehmann (TEB 459) Telephone 519-661-2221 ext: 89008 email: lrehmann@uwo.ca

## Lab Technician

Erin Johnson (SEB 1081) 519-661-2111 ext 88457 email: erin.johnson@uwo.ca

#### **Undergraduate Assistant**

Brandy Hunter (TEB 477) Telephone 519-661-2131 email: brandy.hunter@uwo.ca

#### Required Text

None

#### **Course Notes**

Course notes will be available via OWL.

## **Laboratory Notes**

Lab notes will be provided via OWL.

## **Reference Text**

M.L. Schuler, F. Kargi, "Bioprocess Engineering: Basic Concepts", Prentice Hall, 1992. Notes from courses CBE/GPE 3322, CBE 3323, CBE/GPE 3324, CBE 3325

## Units

SI units.

# **General Learning Objectives**

A knowledge base for engineering	n.e.	Individual and team work	I	Economics and project management	n.e.
Problem analysis	n.e.	Communication skills	I	Life-long learning	n.e.
Investigation	Ι	Professionalism	n.e.	Vov	
Design	n.e.	Impact of engineering on society and the environment	n.e.	Key: B: evaluated at introductory level I: evaluated at intermediate level A: evaluated at advanced level n.e.: not evaluated	
Use of engineering tools	n.e.	Ethics and equity	n.e.		

In this course, the students will design and perform experiments related to Chemical and Biochemical Engineering and interpret their results using the principles and knowledge learned in previous courses.

Students should be able to:

- Control experimental methodologies Secure and prepare their own experimental materials, equipment and facilities with the assistance of the instructors, lab technicians and TAs.
- Perform the experiments and collect data.
- Interpret the experimental results.
- Present their results and conclusions in a clear, concise and effective manner.

# **Evaluation**

The final course mark will be determined as follows:

	Fall Term A	Winter Term B
Lab reports and presentations	15%	15%
Peer evaluation	15%	15%
Project work	20%	20%

## Notes

- 1. Students must pass both Fall Term A and Winter Term B to pass the course. Students who fail one of the terms will be assigned 48% if the aggregate mark is higher than 50%.
- 2. Attendance in the laboratory is mandatory. Students will be evaluated for their attendance and their efforts within the laboratory.
- 3. The reports will be submitted electronically and will be checked for plagiarism using

software provided by The University of Western Ontario. Reports showing plagiarism levels above 35% (excluding bibliographic materials and small word matches) will receive a mark of zero. Late reports will be deducted 10% per day past the assigned deadline.

## Repeating All Components of the Course

In accordance with Senate and Faculty Policy, students who have failed an Engineering course (i.e. <50%) must repeat all components of the course. No special permissions will be granted enabling a student to retain laboratory, assignment or test marks from previous years. Previously completed assignments and laboratories cannot be resubmitted for grading by the student in subsequent years.

# **Use of English**

In accordance with Senate and Faculty Policy, students may be penalized up to 10% of the marks on all assignments, tests, and examinations for the improper use of English. Additionally, poorly written work with the exception of the final examination may be returned without grading. If resubmission of the work is permitted, it may be graded with marks deducted for poor English and/or late submission.

## **Attendance**

Attendance in all lectures, tutorials and labs are mandatory. Any student who, in the opinion of the instructor, is absent too frequently from class or laboratory periods in any course, will be reported to the Dean (after due warning has been given). On the recommendation of the Department concerned, and with the permission of the Dean, the student will be debarred from taking the regular examination in the course.

#### Cheating

University policy states that cheating is a scholastic offence. The commission of a scholastic offence is attended by academic penalties, which might include expulsion from the program. If you are caught cheating, there will be no second warning (see Scholastic Offence Policy in the Western Academic Calendar).

#### **Plagiarism**

Students must write their essays and assignments in their own words. Whenever students take an idea or a passage from another author, they must acknowledge their debt both by using quotation marks where appropriate and by proper referencing such as footnotes or citations. Plagiarism is a major academic offence (see Scholastic Offence Policy in the Western Academic Calendar).

The University of Western Ontario has software for plagiarism checking. Students may be required to submit their work in electronic form for plagiarism checking.

#### Conduct

Some components of this course will involve online interactions. To ensure the best experience for both you and your classmates, please honour the following rules of etiquette:

- please "arrive" to class on time
- please use your computer and/or laptop if possible (as opposed to a cell phone or tablet)
- ensure that you are in a private location to protect the confidentiality of discussions in the event that a class discussion deals with sensitive or personal material
- to minimize background noise, kindly mute your microphone for the entire class until you are invited to speak, unless directed otherwise
- please be prepared to turn your video camera off at the instructor's request if the internet connection becomes unstable
- unless invited by your instructor, do **not** share your screen in the meeting The course instructor will act as moderator for the class and will deal with any questions from participants. To participate please consider the following:
  - if you wish to speak, use the "raise hand" function and wait for the instructor to acknowledge you before beginning your comment or question
  - remember to unmute your microphone and turn on your video camera before speaking
  - self-identify when speaking.
  - remember to mute your mic and turn off your video camera after speaking (unless directed otherwise)

General considerations of "netiquette":

- Keep in mind the different cultural and linguistic backgrounds of the students in the course.
- Be courteous toward the instructor, your colleagues, and authors whose work you are discussing.
- Be respectful of the diversity of viewpoints that you will encounter in the class and in your readings. The exchange of diverse ideas and opinions is part of the scholarly environment. "Flaming" is never appropriate.
- Be professional and scholarly in all online postings. Cite the ideas of others appropriately.

Note that disruptive behaviour of any type during online classes, including inappropriate use of the chat function, is unacceptable. Students found guilty of Zoom-bombing a class or of other serious online offenses may be subject to disciplinary measures under the Code of Student Conduct.

## **Sickness and Other Problems**

Students should immediately consult with the instructor or Undergraduate Chair if they have any problems that could affect their performance in the course. Where appropriate, the problems should be documented. The student should seek advice from the Instructor or Department Chair regarding how best to deal with the problem. Failure to notify the Instructor or Department Chair immediately (or as soon as possible thereafter) will have a negative effect on any appeal.

Please contact the course instructor if you require material in an alternate format or if any other arrangements can make this course more accessible to you. You may also wish to contact

Services for Students with Disabilities (SSD) at 661-2111 x 82147 for any specific question regarding an accommodation.

#### **Notices**

Students are responsible for regularly checking their Western email and notices posted on Instructors' doors.

## **Consultation**

Students are encouraged to discuss problems with their teaching assistant and/or instructor in tutorial sessions. Office hours will be arranged for the students to see the instructor and teaching assistants. Other individual consultation can be arranged by appointment with the appropriate instructor.

## **Accommodation Policies**

Students with disabilities work with Accessible Education (formerly SSD) which provides recommendations for accommodation based on medical documentation or psychological and cognitive testing. The accommodation policy can be found here: <a href="Academic Accommodation for Students">Academic Accommodation for Students with Disabilities</a>.

## **Academic Consideration for Student Absence**

Students will have up to two (2) opportunities during the regular academic year to use an online portal to self-report an absence during the term, provided the following conditions are met: the absence is no more than 48 hours in duration, and the assessment for which consideration is being sought is worth 30% or less of the student's final grade. Students are expected to contact their instructors within 24 hours of the end of the period of the self-reported absence, unless noted on the syllabus. Students are not able to use the self-reporting option in the following circumstances:

- for exams scheduled by the Office of the Registrar (e.g., December and April exams)
- absence of a duration greater than 48 hours,
- assessments worth more than 30% of the student's final grade,
- if a student has already used the self-reporting portal twice during the academic year If the conditions for a Self-Reported Absence are *not* met, students will need to provide a Student Medical Certificate if the absence is medical, or provide appropriate documentation if there are compassionate grounds for the absence in question. Students are encouraged to contact their Faculty academic counselling office to obtain more information about the relevant documentation.

Students should also note that individual instructors are not permitted to receive documentation directly from a student, whether in support of an application for consideration on medical grounds, or for other reasons. All documentation required for absences that are not covered by the Self-Reported Absence Policy must be submitted to the Academic Counselling office of a student's Home Faculty.

For Western University policy on Consideration for Student Absence, see

<u>Policy on Academic Consideration for Student Absences - Undergraduate Students in First Entry</u> Programs

and for the Student Medical Certificate (SMC), see:

http://www.uwo.ca/univsec/pdf/academic\_policies/appeals/medicalform.pdf.

## **Religious Accommodation**

Students should consult the University's list of recognized religious holidays, and should give reasonable notice in writing, prior to the holiday, to the Instructor and an Academic Counsellor if their course requirements will be affected by a religious observance. Additional information is given in the <u>Western Multicultural Calendar</u>.

## COVID-19

In the event of a COVID-19 resurgence during the course that necessitates the course delivery moving away from face-to-face interaction, all remaining course content will be delivered entirely online, either synchronously (i.e., at the times indicated in the timetable) or asynchronously (e.g., posted on OWL for students to view at their convenience). The grading scheme will not change. Any remaining assessments will also be conducted online at the discretion of the course instructor"

# **Accreditation (AU) Breakdown**

Engineering Science = 80% Engineering Design = 20%

September 22, 2023/Ir

#### STATEMENT ON GENDER-BASED AND SEXUAL VIOLENCE

Western is committed to reducing incidents of gender-based and sexual violence and providing compassionate support to anyone who has gone through these traumatic events. If you have experienced gender-based or sexual violence (either recently or in the past), you will find information about support services for survivors, including emergency contacts, here. To connect with a case manager or set up an appointment, please contact <a href="mailto:support@uwo.ca">support@uwo.ca</a>.

# INSTRUCTIONS FOR STUDENTS UNABLE TO WRITE TESTS OR EXAMINATIONS OR SUBMIT ASSIGNMENTS AS SCHEDULED

If, on medical or compassionate grounds, you are unable to write term tests or final examinations or complete course work by the due date, you should follow the instructions listed below. You should understand that academic relief will not be granted automatically on request. You must demonstrate to your department (or the Undergraduate Services Office) that there are compelling medical or compassionate grounds that can be documented before academic relief will be considered. Different regulations apply to term tests, final examinations and late assignments. Please read the instructions carefully.

#### A. <u>GENERAL REGULATIONS & PROCEDURES</u>

- 1. All first-year students will report to the Undergraduate Services Office by submitting the <u>Academic Consideration Request</u> Form, for all instances.
- If you are an upper year student and you are missing a test/assignment/lab or examination you will report the absence by submitting <u>Academic Consideration Request Form</u>. Absences worth LESS THAN 10% of your mark, will be processed by your department office. If your course work is worth 10% OR MORE of your final grade, your request will be processed by the Undergraduate Services Office.
- 3. Check the course outline to see if the instructor has a policy for missed tests, examinations, late assignments or attendance.
- 4. Documentation must be provided as soon as possible. If no one is available in your department office or the Undergraduate Services Office, leave a message <u>clearly</u> stating your name & student number and reason for your call. The department telephone numbers are given at the end of these instructions.
- 5. If you decide to write a test or an examination you should be prepared to accept the mark you earn. Rewriting tests or examinations or having the value of a test or examination reweighted on a retroactive basis is not permitted.

# B. TERM/MIDTERM TESTS

- 1. If you are in first year and you are unable to write a midterm/term test, contact the Undergraduate Services Office, SEB 2097 PRIOR to the scheduled date of the test.
- 2. If you are an upper year student and you are unable to write a midterm/term test, inform your instructor <u>PRIOR</u> to the scheduled date of the test and request relief through the <u>Academic Consideration Request Form</u>. If the instructor is not available, leave a message for him/her at the department office. If the test is worth LESS THAN 10% of your mark, your request for relief will be processed by your department office. If the test is worth MORE THAN 10% of your final grade your request for relief will be processed by the Undergraduate Services Office.
- 3. Be prepared to attach supporting documentation to the Department Chair and/or the Undergraduate Services Office through the online form (see next page for information on documentation).
- 4. Discuss with the instructor if and when the test can be rescheduled. The approval of the Chair or the Undergraduate Services Office is required when rescheduling midterm/term tests.

#### C. FINAL EXAMINATIONS

1. If you are unable to write a final examination, contact the Undergraduate Services Office PRIOR TO THE SCHEDULED EXAMINATION TIME to report your absence using the <u>Academic Consideration Request Form</u> and request permission to write a Special Final Examination. If no one is available in the Undergraduate Services Office, leave a message <u>clearly</u> stating your name & student number.

- 2. Be prepared to provide the Undergraduate Services Office with supporting documentation (see next page for information on documentation) the next day, or as soon as possible (in cases where students are hospitalized). The following circumstances are not considered grounds for missing a final examination or requesting special examinations: common cold, headache, sleeping in, misreading timetable and travel arrangements.
- 3. In order to receive permission to write a Special Examination, you <u>must</u> obtain the approval of the Chair of the Department **and** the Associate Dean and in order to apply you <u>must</u> submit an "<u>Application for a Special Exam</u>" form. The Undergraduate Services Office will then notify the course instructor(s) and reschedule the examination on your behalf.

PLEASE NOTE: It is the student's responsibility to check the date, time and location of the Special Examination.

# D. <u>LATE ASSIGNMENTS</u>

- 1. Advise the instructor if you are having problems completing the assignment on time (**prior** to the due date of the assignment).
- 2. Be prepared to submit the <u>Academic Consideration Request Form</u> and provide documentation if requested by the instructor (see reverse side for information on documentation).
- 3. If you are granted an extension, establish a due date. The approval of the Chair of your Department (or the Assistant Dean, First Year Studies, if you are in first year) is not required if assignments will be completed prior to the last day of classes.
- 4. i) Extensions beyond the end of classes must have the consent of the instructor, the department Chair and the Associate Dean,

Undergraduate Studies. Documentation is mandatory.

ii) A Recommendation of Incomplete Form must be filled out indicating the work to be completed and the date by which it is due. This form must be signed by the student, the instructor, the department Chair and the Associate Dean, Undergraduate Studies.

## E. SHORT ABSENCES

If you miss a class due to a minor illness or other problem, check your course outlines for information regarding attendance requirements and make sure you are not missing a test, laboratory or assignment. Cover any readings and arrange to borrow notes from a classmate.

#### F. EXTENDED ABSENCES

If you are absent more than one week or if you get too far behind to catch up, you should consider reducing your workload by dropping one or more courses. (Note drop deadlines listed below). You are strongly encouraged to seek advice from your Academic Counsellor in the Undergraduate Services Office.

## G. <u>DOCUMENTATION</u>

If you consulted an off-campus doctor or Student Health Services regarding your illness or personal problem, you <u>must</u> provide the doctor with a Student Medical Certificate to complete at the time of your visit and then bring it to the Department (or the Undergraduate Services Office). This note must contain the following information: severity of illness, effect on academic studies and duration of absence. Regular doctor's notes will not be accepted; only the Student Medical Certificate will be accepted.

<u>In Case of Serious Illness of a Family Member:</u> Provide a Student Medical Certificate to your family member's physician to complete and bring it to the Department (or the Undergraduate Services Office if you are in first year).

<u>In Case of a Death:</u> Obtain a copy of the death certificate or the notice provided by the funeral director's office. You must include your relationship to the deceased and bring it to the Department (or the Undergraduate Services Office if you are in first year).

**For Other Extenuating Circumstances:** If you are not sure what documentation to provide, ask the Departmental Office (or the Undergraduate Services Office if you are in first year) for direction.

*Note:* Forged notes and certificates will be dealt with severely. To submit a forged document is a scholastic offence (see below).

#### H. ACADEMIC CONCERNS

- 1. You need to know if your instructors have a policy on late penalties, missed tests, etc. This information may be included on the course outlines. If not, ask your instructor(s).
- **2.** You should also be aware of attendance requirements in some courses. You can be debarred from writing the final examination if your attendance is not satisfactory.
- 3. If you are in academic difficulty, check out the minimum requirements for progression in the calendar. If in doubt, see your Academic Counsellor.

<u>Calendar References:</u> Check these regulations in your 2023 Western Academic Calendar available at <u>www.westerncalendar.uwo.ca</u>.

#### **Absences Due to Illness:**

https://www.westerncalendar.uwo.ca/PolicyPages.cfm?Command=showCategory&PolicyCategoryID=1&SelectedCalendar=Live&ArchiveID=#Page\_135

## Academic Accommodations for Students with Disabilities:

http://www.westerncalendar.uwo.ca/PolicyPages.cfm?Command=showCategory&PolicyCategoryID=1&SelectedCalendar=Live&ArchiveID=#Page 10

#### Academic Accommodations for Religious or Holy Days:

http://www.westerncalendar.uwo.ca/PolicyPages.cfm?Command=showCategory&PolicyCategoryID=1&SelectedCalendar=Live&ArchiveID=#Page 16

#### **Course Withdrawals:**

http://www.westerncalendar.uwo.ca/PolicyPages.cfm?Command=showCategory&PolicyCategoryID=6&SelectedCalendar=Live&ArchiveID=#Page 75

#### **Examinations:**

 $\frac{\text{http://www.westerncalendar.uwo.ca/PolicyPages.cfm?PolicyCategoryID=5\&command=showCategory\&SelectedCalendar=Live\&Archive}{\underline{\text{ID}}=}$ 

## **Scheduling of Term Assignments:**

http://www.westerncalendar.uwo.ca/PolicyPages.cfm?Command=showCategory&PolicyCategoryID=5&SelectedCalendar=Live&ArchiveID=#SubHeading 78

#### **Scholastic Offences:**

http://www.westerncalendar.uwo.ca/PolicyPages.cfm?Command=showCategory&PolicyCategoryID=1&SelectedCalendar=Live&ArchiveID=#Page 20

#### **Student Medical Certificate:**

https://www.eng.uwo.ca/files/undergraduate/student-medical-certificate.pdf

#### **Engineering Academic Regulations:**

**<u>Note:</u>** These instructions apply to all students registered in the Faculty of Engineering regardless of whether the courses are offered by the Faculty of Engineering or other faculties in the University.

Add Deadlines: First term half course (i.e. "A" or "F") September 15, 2023

Full courses and full-year half course (i.e. "E", "Y" or no suffix)

Second term half course (i.e. "B" or "G")

September 15, 2023 January 16, 2024

**<u>Drop Deadlines:</u>** First term half course without penalty (i.e. "A" or "F")

Full courses and full-year half courses without penalty (i.e. "E", "Y" or no suffix)

Second term half or second term full course without penalty (i.e. "B" or "G")

November 30, 2023 March 7, 2024

November 13, 2023

## **Contact Information:**

Undergraduate Services Office: SEB 2097 Phone: 519-661-2130 E-mail: engugrad@uwo.ca Chemical & Green Process Engineering: **TEB 477** Phone: 519-661-2131 E-mail: cbeugrad@uwo.ca SEB 3005 Phone: 519-661-2139 E-mail: civil@uwo.ca Civil Engineering: E-mail: eceugrad@uwo.ca Phone: 519-661-3758 Computer, Electrical, Mechatronic Systems & Software Engineering TEB 279 E-mail: engceli@uwo.ca Integrated Engineering ACEB 2410Phone: 519-661-6725 Mechanical Engineering: SEB 3002 Phone: 519-661-4122 E-mail: mmeundergraduate@uwo.ca