

SPEAKER EVALUATION

Biomedical Engineering Seminar Series

Speaker Name	
Date of Seminar	
Evaluator	

	Excellent	Good	Satisfactory	Needs Improvement
Presentation length (10 min)				
Comfort level (eye contact, audience interaction)				
Voice (level, clarity)				
Presentation style (body gesture, humor, rapport with audience)				
Use of pointer				
Slides- legibility				
Slides- colour scheme				
Content- suitability for audience				
Content- introduction (background, objectives, hypotheses)				
Content- body (organization/flow, concepts explained)				
Content- body (relates to goal, take-home message)				
Handling of questions (5 min)				
Overall grade	A+ A A-	B+ B	B- C+ C	C-

On a scale of 1 to 10, please score the speaker for eligibility for one of the 3 seminar awards:

Comments: